

Plasma Portal

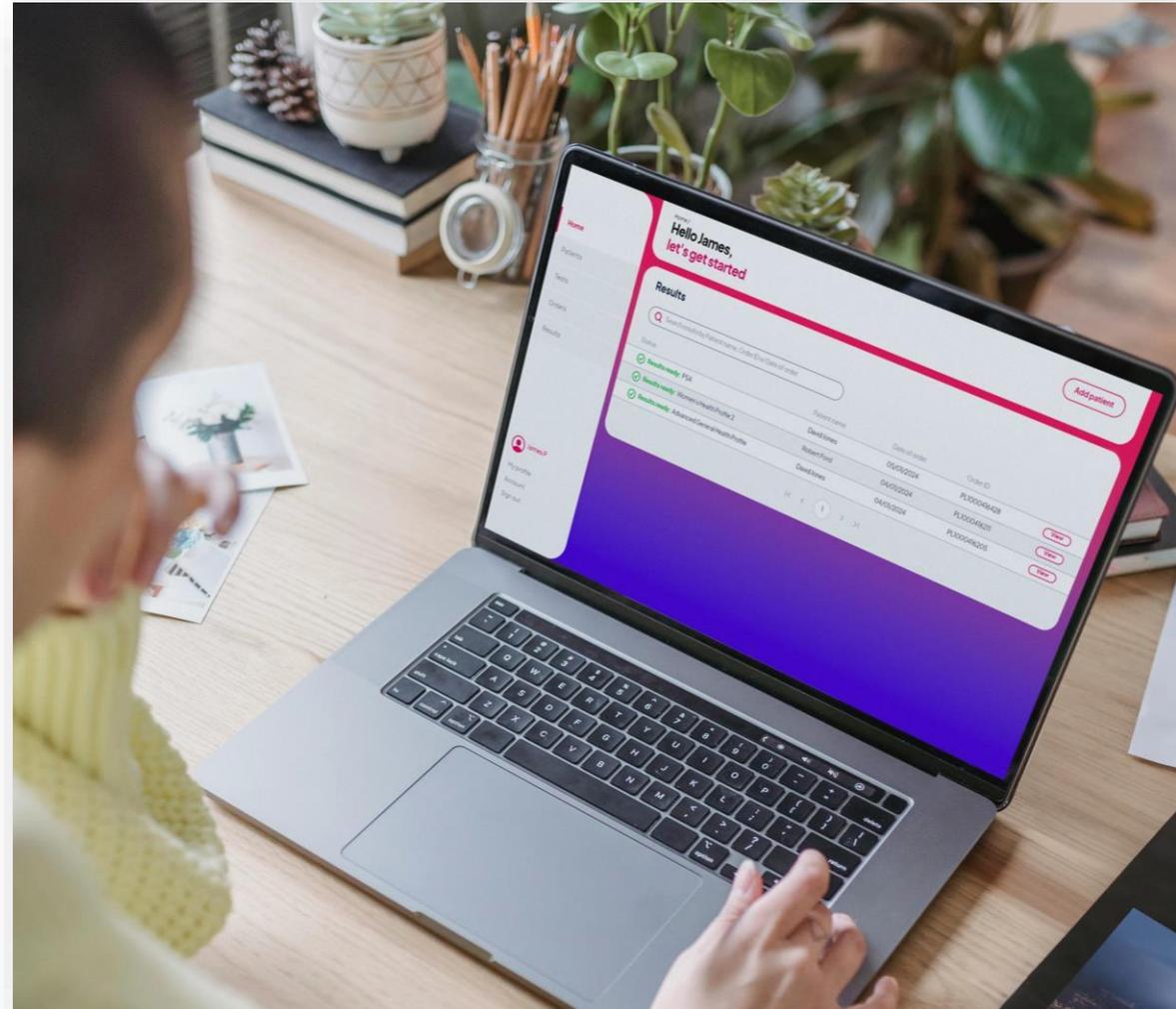
User guide

plasma

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Your step-by-step guide

- Functionality
- Logging in
- Setting up your profile
- Adding a patient/client
- The test catalogue
- Placing an order
- Viewing orders
- Accessing results
- Reporting



Functionality

Profile

- Upload logo
- Update user details

Home

- Add patients
- View results
- Search results
- Order tests

Patients

- Add patients
- View patients
- View patient account details
- Update patient account details
- Patient order history

Tests

- Search test name
- Save tests
- View saved tests
- View tests by category
- View biomarkers within a test
- View sample type
- View test price
- View special instructions

Orders

- Add notes for reporting doctor
- Cancel orders – less than 14 days
- Print lab form
- Print Royal Mail label
- View orders
- View order status

Results

- View results status
- View patient results
- Request retest
- View reporting doctor's comments

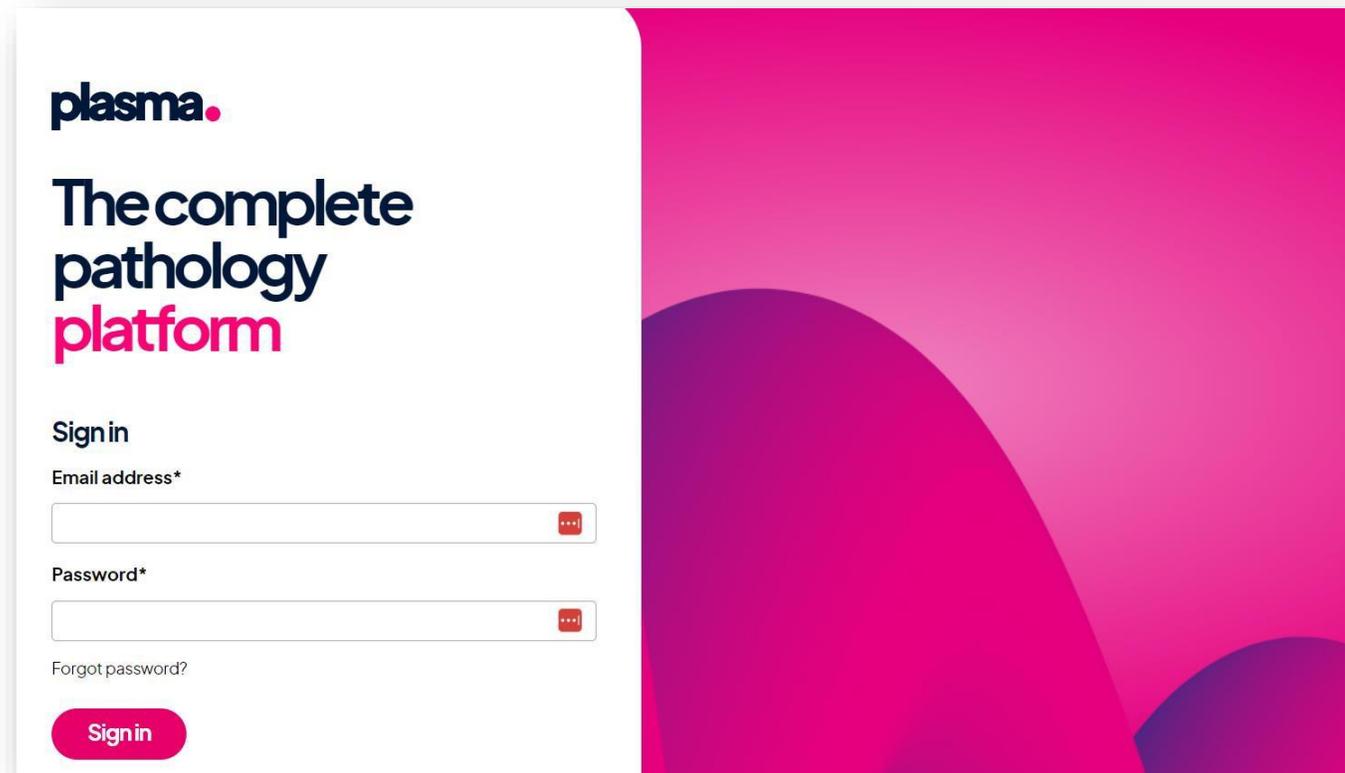
Reporting (GMC registered clinicians)

- Report on the results
- Assign results to doctor (individually or in bulk)
- View reporting doctor's inboxes
- View and create reporting doctor notes

Activating

How to activate your Plasma account

- Once your account has been created by Medichcks, you will receive a link which will direct you to the login page.
- You will need to create a memorable password and save you login details.

A screenshot of the Plasma login page. The page features a white background on the left and a vibrant pink and purple abstract graphic on the right. The Plasma logo is at the top left. Below it, the text 'The complete pathology platform' is displayed, with 'platform' in pink. A 'Sign in' section follows, containing two input fields: 'Email address*' and 'Password*', each with a red eye icon for toggling visibility. A 'Forgot password?' link is positioned below the password field. At the bottom, there is a pink 'Sign in' button.

plasma.

The complete
pathology
platform

Sign in

Email address*

Password*

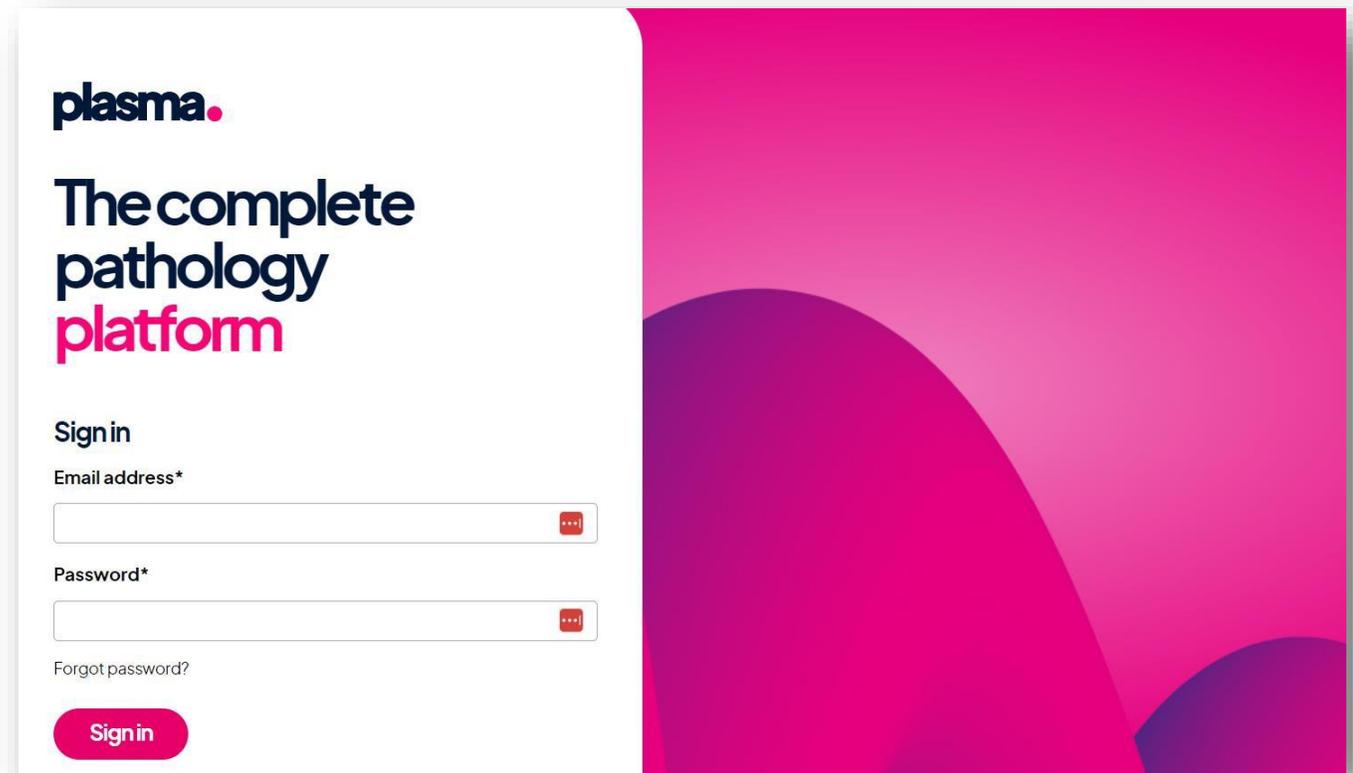
Forgot password?

Sign in

Logging in

Accessing the platform

- To log in, follow this link <https://app.plasma.medichecks.io/> and enter your email address and password
- If you do not already have a password, click 'Forgot password?' and follow the instructions

A screenshot of the plasma login interface. The page features a white background on the left and a vibrant pink and purple abstract graphic on the right. The plasma logo is at the top left. Below it, the text 'The complete pathology platform' is displayed, with 'platform' in pink. The 'Sign in' section includes an 'Email address*' field with a red eye icon, a 'Password*' field with a red eye icon, and a 'Forgot password?' link. A pink 'Sign in' button is at the bottom.

plasma.

The complete
pathology
platform

Sign in

Email address*

Password*

Forgot password?

Sign in

Setting up your profile

Personalising your dashboard

- You can add your profile image by selecting 'My profile' on the left and "Upload image"
- If you need to make any changes to your account, this can be done within this section

User account

Details

Title*

Profile picture



First name*

This field is required

Last name*

This field is required

Upload image

Role*

Email address*

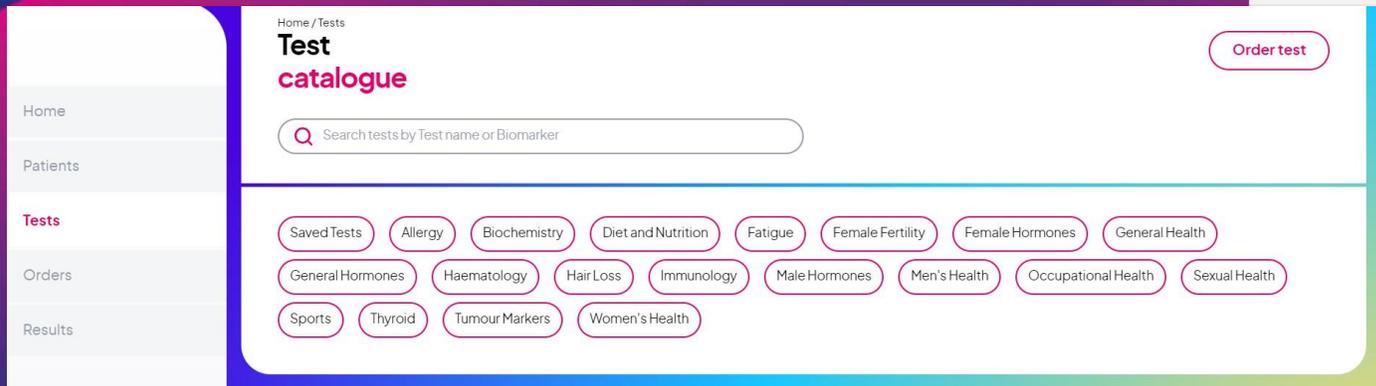
Telephone number*

Adding a patient

Creating a new patient record

- To add a new patient, select 'Add patient' from the top right of the home page or Patients page to add a new client
- Once all fields are completed, click 'Save' and the new patient record has now been created

The screenshot shows a web application interface for adding a patient. The breadcrumb trail at the top reads "Home / Patients / Add patient". The main heading is "Add patient account" with a pink "Order test" button to its right. Below this is a section titled "Account" containing two columns of form fields. The left column is labeled "Patient details" and includes a "Title*" dropdown menu. The right column is labeled "Address" and includes a "Postcode*" text field with a "Find address" button to its right, and an "Address 1*" text field below it. A user profile section on the left side of the page shows a profile picture and the name "Vanessa M", with links for "My profile" and "Account".



The test catalogue

Viewing your test catalogue

Diet and Lifestyle Profile

CODE: M545 A|1 B|1 Venous

28 Biomarkers ! Special Instructions **£119**

<p>Kidney Health Urea, Creatinine, eGFR</p> <p>Proteins Total Protein, Albumin, Globulin</p> <p>Cholesterol Status Total Cholesterol, LDL Cholesterol, Non HDL Cholesterol, HDL Cholesterol, Total Cholesterol : HDL, Triglycerides</p> <p>Muscle Health Creatine Kinase</p> <p>Minerals Magnesium - Serum</p> <p>Adrenal Hormones Cortisol</p>	<p>Liver Health Bilirubin, ALP, ALT, GGT</p> <p>Diabetes HbA1c</p> <p>Gout Risk Uric Acid</p> <p>Iron Status Iron, TIBC, Transferrin Saturation, Ferritin</p> <p>Vitamins Folate - Serum, Vitamin B12 - Active, Vitamin D</p>
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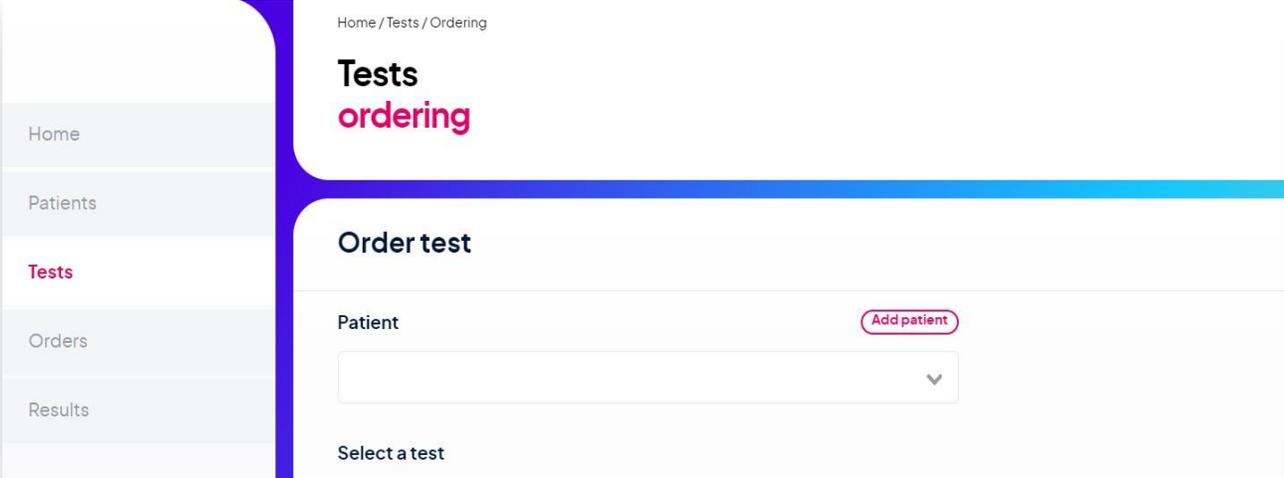
- To find your test catalogue, view 'Tests' and you will be able to search for a test using the search function or select a category
- If you regularly use the same tests, click 'Save' and your saved tests will always appear at the top
- In this section you will find the sample type, tubes required, breakdown of the biomarkers included and also any special instructions

Placing an order

Placing orders for your patients

This can be done from 'Tests' or 'Patients' tab.

- Test tab – Use the menu and find the correct patient using the test dropdown menu to select the test and then select the test options as required. Once you are ready to place your order select 'Order test'.
- Patient Tab – Select "view" on the patient you want to place an order for and select 'Order test' and follow as above.



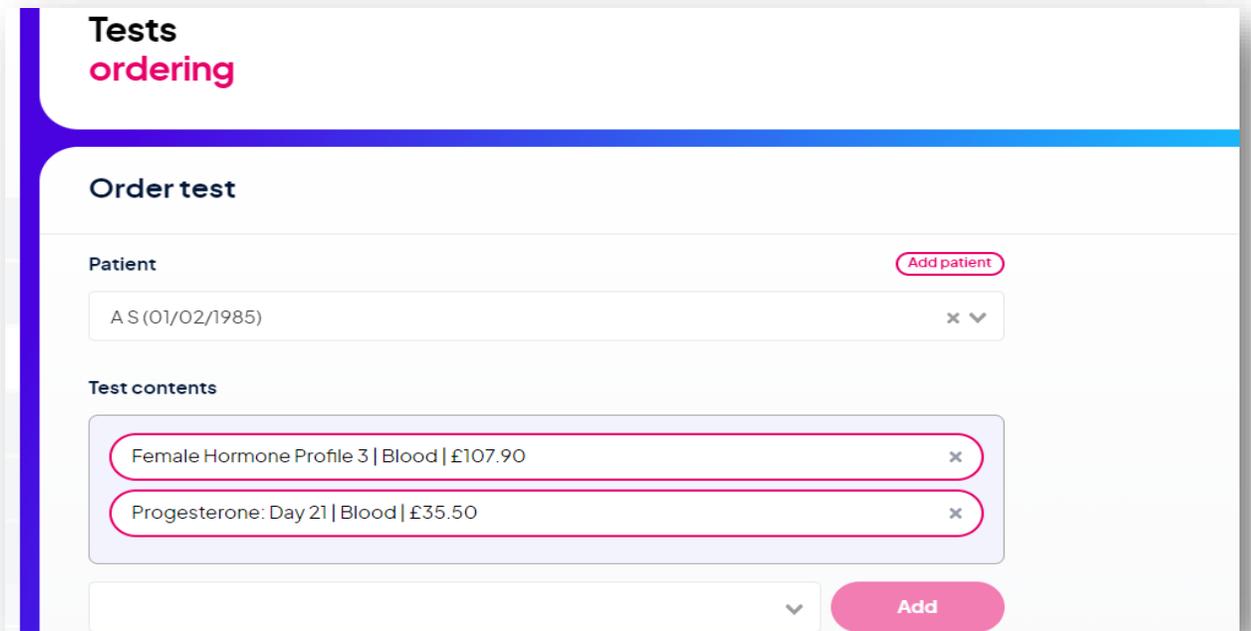
The screenshot displays the Plasma web application interface for ordering tests. On the left is a vertical navigation menu with the following items: Home, Patients, Tests (highlighted in red), Orders, and Results. The main content area at the top right shows the breadcrumb 'Home / Tests / Ordering' and the page title 'Tests ordering' in a large, bold font. Below this is a section titled 'Order test'. Under the 'Order test' section, there is a 'Patient' label followed by a dropdown menu and a red 'Add patient' button. Below the dropdown menu is the text 'Select a test'.

Ordering multiple tests

Placing multiple tests on a patient order

This can also be done from 'Tests' or 'Patients' tab.

- Locate or add the correct patient and use the test dropdown menu to select the first test. Use the dropdown to select additional tests and click "Add" once done.
- Occasionally tests will be processed at different labs; these orders will be split into different kits as they will need to be returned separately, and the system will create the required lab forms.
- Multiple tests cannot be taken on a finger prick sample: they will automatically default to the venous collection method.
- If you select two tests that cannot be taken together, such as mixed sample types or tests that are required to be taken on different menstrual cycle days, a pop-up message will be shown when you place the order

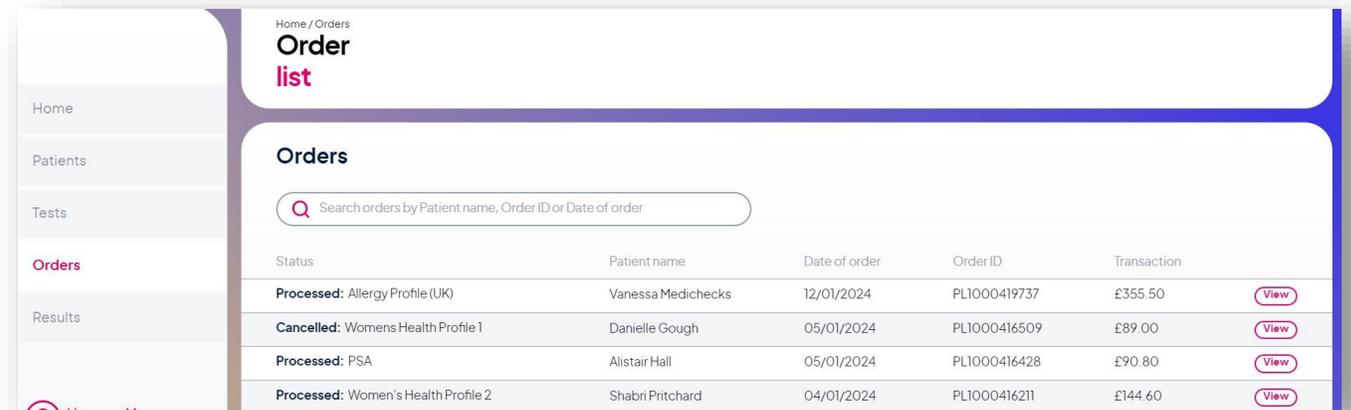


The screenshot displays the 'Tests ordering' interface. At the top, the title 'Tests ordering' is shown in a blue header. Below this, the section 'Order test' is visible. Under the 'Patient' heading, there is a dropdown menu currently showing 'A S (01/02/1985)' with an 'Add patient' button to its right. The 'Test contents' section contains a list of two tests: 'Female Hormone Profile 3 | Blood | £107.90' and 'Progesterone: Day 21 | Blood | £35.50'. Each test entry has a close button (an 'x' in a circle) to its right. At the bottom right of the form, there is a pink 'Add' button.

Viewing orders

Viewing orders for your patients

- Select 'Orders' from the left-hand menu and use the search function to locate a record, select 'View'.
- In this view page you can view an order and its status, print lab forms and labels and cancel an order



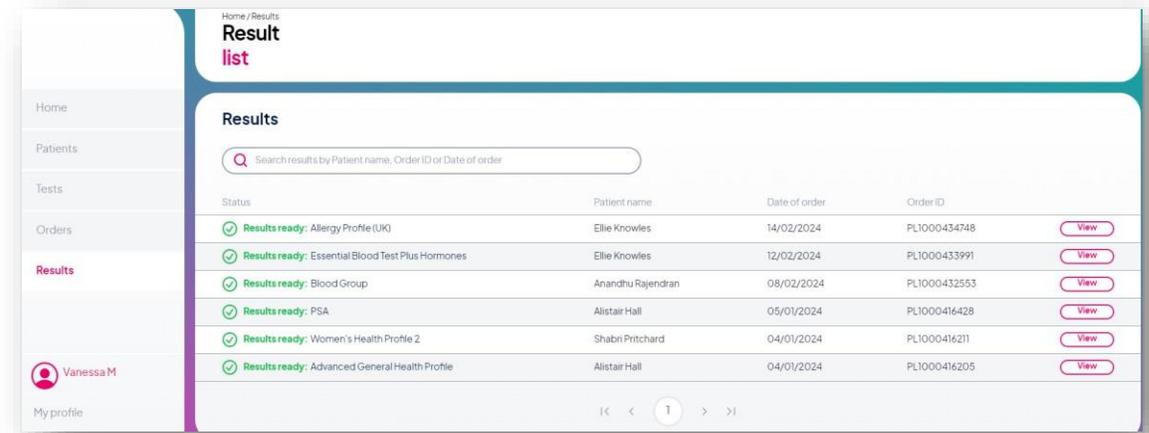
The screenshot shows the 'Orders list' page in the Plasma system. It features a left-hand navigation menu with options: Home, Patients, Tests, Orders (highlighted), and Results. The main content area has a breadcrumb 'Home / Orders', a title 'Order list', and a search bar with the placeholder text 'Search orders by Patient name, Order ID or Date of order'. Below the search bar is a table with the following columns: Status, Patient name, Date of order, Order ID, and Transaction. Each row also includes a 'View' button.

Status	Patient name	Date of order	Order ID	Transaction	
Processed: Allergy Profile (UK)	Vanessa Medicecks	12/01/2024	PL1000419737	£355.50	View
Cancelled: Womens Health Profile 1	Danielle Gough	05/01/2024	PL1000416509	£89.00	View
Processed: PSA	Alistair Hall	05/01/2024	PL1000416428	£90.80	View
Processed: Women's Health Profile 2	Shabri Pritchard	04/01/2024	PL1000416211	£144.60	View

Viewing results

Viewing results for your patients

- Select 'Results' from the left-hand menu, search for a record then select 'View'
- Within the viewing page you can view the results with our doctors' comments, or if you are a reporting doctor and GMC registered you will have the ability to add comments to the individual biomarkers or as a results overview report



The screenshot shows a web interface for viewing test results. On the left is a navigation menu with options: Home, Patients, Tests, Orders, Results (highlighted), and My profile (with a user icon for Vanessa M). The main content area is titled 'Result list' and contains a search bar with the placeholder text 'Search results by Patient name, Order ID or Date of order'. Below the search bar is a table of results. Each row includes a green checkmark icon, the text 'Results ready:', the test name, patient name, date of order, order ID, and a 'View' button.

Status	Patient name	Date of order	Order ID	
✓ Results ready: Allergy Profile (UK)	Elie Knowles	14/02/2024	PL1000434748	View
✓ Results ready: Essential Blood Test Plus Hormones	Elie Knowles	12/02/2024	PL1000433991	View
✓ Results ready: Blood Group	Anandhu Rajendran	08/02/2024	PL1000432553	View
✓ Results ready: PSA	Alistair Hall	05/01/2024	PL1000416428	View
✓ Results ready: Women's Health Profile 2	Shabri Pritchard	04/01/2024	PL1000416211	View
✓ Results ready: Advanced General Health Profile	Alistair Hall	04/01/2024	PL1000416205	View

Reference ranges

Viewing results for your patients

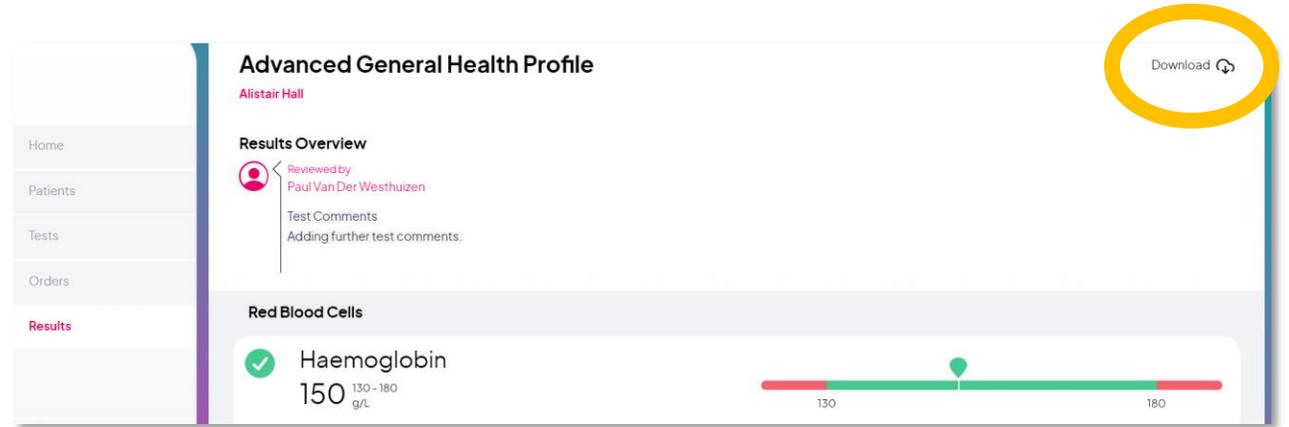
- The green tick (see screenshot) indicates that the result is within the reference range.
- The red up or down arrows will indicate anything out of range.



Downloading results

Downloading your patient reports

- Locate the **“Download”** button on the top right of the result page.
- Click the icon to download and save the patients report to a PDF.



The screenshot displays a patient report interface. On the left is a navigation menu with options: Home, Patients, Tests, Orders, and Results (highlighted in pink). The main content area is titled 'Advanced General Health Profile' for 'Alistair Hall'. Below this is a 'Results Overview' section with a 'Reviewed by' field showing 'Paul Van Der Westhuizen' and a 'Test Comments' section with the text 'Adding further test comments.'. The 'Red Blood Cells' section shows a 'Haemoglobin' result of '150' g/L, with a reference range of '130 - 180' g/L. A green checkmark icon is next to the result, and a horizontal bar chart shows the value 150 falling within the 130-180 range. In the top right corner, a 'Download' button with a download icon is circled in yellow.

Any questions?

Our friendly B2B team can help:

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